

**May 20, 2004**

**Waukesha County Communications**

Fire/EMS Protocols Committee Meeting

1:00 p.m. - 3:00 p.m. Room: EOC/Training

Waukesha County Communications - 1621 Woodburn Road Waukesha, WI 53188

**Agenda**

- Approve 5/6/04 meeting minutes.
- Update on Spillman Projects – Milestones
- LACS Communities CAD Information
- Premise Form for data entry processing (WCC Staff and Rick McMillin)
- Review 'Nature of Call Table as it relates to parameter settings; i.e. Time to Assign, Minutes to Arrive, Minutes to Complete, etc. (WCC Staff and Rick McMillin)
- Create a 'Priority Category List' for Fire and EMS; base list on the 'Medical and Fire Priorities' standard (WCC Staff – Paul)
- Resource List (Excel spreadsheet) enter data into Spillman practice database for CAD training (Kaye Kumbier and Rick McMillin)
- All LACS FD's have been requested to provide the WCC a current list of their premise information for inputting into the Spillman training database for testing. Due date: May 13<sup>th</sup>.
- Recommend to WCC a protocol that will address a situation "when no units are available" for dispatch. (Protocol Committee)
- EMS Agency Mapping – Chief Buchholtz requested GIS re-do mapping.
- Radio Survey – Pewaukee Fire (outstanding)
- Appended call protocol (Richard Tuma will develop guideline)
- Radio alarm activation and processing protocol. Note: Radio services to provide information on the scheduling of programming for the alarm activation button. (WCC Staff)